## Orientation and Training Report Form

Meeting minutes following the format of the agenda are also acceptable.

1. Course Philosophy  
   You’ve already discussed a shared vision for the philosophy of the course and program. Reflect upon this collaboration and create a short vision statement to be used in the course syllabus and to guide further discussion and collaboration:
2. Course Curriculum  
   Review how the general course curriculum will be aligned between the college and the high school. Add a list of general topics that will be covered in both courses:
3. Course Pedagogy  
   Discuss pedagogical approaches that are common to both courses. Add a short summary (or list) of aligned pedagogical approaches:
4. Syllabus and Course Readings

List the readings that will be used in the course. If different than the college course, does the course lead approve these readings as being aligned with the course philosophy and content of the college course?

1. Course Outcomes and Assessment

Identify 1-2 assignments that will occur in both classes. Describe them in a sentence or two.

Have grading approaches and rubrics been discussed, particularly pertaining to the paired assessments?

1. Communication Plan

What outstanding items need to be discussed further as the course is taught or what items need additional follow up?

1. Professional Development  
   What are your ideas for a joint professional development activity?

Signatures

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NSC Course Lead

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HS Faculty